

## BRUNSWICK HIGH SCHOOL

### RANDOM DRUG/ALCOHOL/NICOTINE TESTING OF STUDENTS PARTICIPATING IN EXTRACURRICULAR ACTIVITIES

Participation by students in extracurricular activities offered in the Brunswick City School District is a privilege, not a right. Students participating in extracurricular activities will be required to participate in a random drug/alcohol/nicotine testing program. Each student and parent(s) is required to sign a form consenting to the random drug/alcohol/nicotine testing. If the "Drug Testing Policy General Authorization Form" is not signed, the student may not participate in any extracurricular activity.

During a season (fall, winter, and spring) 10% of all members in each extracurricular activity will be randomly drug/alcohol/nicotine tested. Additionally, up to 100% of a randomly selected extracurricular group may be tested at any time during the season. The decision to additionally test will be at the discretion of the Principal and/or Athletic Director. The students selected are notified a day prior to testing. The following are regulations to implement the drug/alcohol/nicotine testing procedure:

1. Prior to the testing procedure, the student provides information on any medications to the testing agency (Integrity Verifications). This information is kept confidential to protect student privacy.
2. The student then completes a specimen control form which bears an assigned number.
3. The student enters an empty locker room accompanied by an adult monitor of the same sex from the testing agency.
4. Each **male** selected produces a sample at a urinal. The student remains fully clothed with his back to the monitor. The monitor stands behind the student and listens for normal sounds of urination. Each **female** is in an enclosed bathroom stall. The monitor stands outside of the stall where she can hear but not observe the student and listen for normal sounds of urination.
5. The monitor checks the sample for temperature and tampering. The vial has an assigned control number in place of the student's name. The sample is maintained under strict security so as to maintain proper chain of custody.
6. When the specimen tests positive the testing procedure will follow established protocol set up by the lab.
  - a. The laboratory administrator sends written test results to the authorized district personnel. The Principal and/or Athletic Director will receive the assigned control number of the student that accompanies the results.
  - b. Authorized district personnel may receive test results by telephone only after the requesting official recites a code confirming his/her authority. (Authorized personnel are limited to the Principal and/or Athletic Director.)

- c. The test results are kept until the student graduates or is no longer enrolled in the district. Only authorized personnel (as described in the above) may review the test results.

### **RANDOM SELECTION PROCESS**

At the beginning of each season (fall, winter and spring) the Athletic Director will provide a complete roster of each extracurricular group to the testing agency.

The testing agency will then randomly assign a number to each student and extracurricular group. Each assigned number will be a unique identifier of the student and group.

Upon assignment of a number the entire roster is placed in a spreadsheet and then sorted using a random ordering/selection system. Ten percent (10%) of each group is then selected for random testing during that particular season.

The randomly sorted spread sheet with the student's name and identifier number will then be returned to the Principal and/or Athletic Director.

The day before the scheduled testing event the Athletic Director provides each selected student with a letter advising him/her of their random selection, the date and time of the drug testing event and penalties for failure to submit to the testing.

The testing agency will prepare "Chain of Custody" forms for each selected student using the student identification number as an identifier. This will allow all tested parties to remain anonymous except to the Principal and/or Athletic Director and testing agency.

At the time of testing, the student will initial a form acknowledging his/her identifier number for this test and will sign all associated paperwork with that identifier number. Paperwork associated with the student and test will remain secured at the testing agency.

The sample is then submitted to a SAMHSA certified laboratory for analysis. The results of that analysis are then returned to the Principal and/or Athletic Director by the testing agency.

## **RESULTS AND VIOLATIONS**

All results will be shared with the student and parent(s).

Whenever a student's test indicates a positive result, the laboratory will confirm the result. The Medical Review Officer (MRO) will then notify the parent/guardian/custodian and the MRO will determine, based on the input of the parents/guardian/custodian, whether the positive results are a result of a prescription positive or the presence of illegal substances. Once the MRO has made a final determination as to whether the test is positive, the MRO will then provide the results of the positive test to the Principal and/or Athletic Director.

All positive tests are subject to any of the violations and consequences as listed in the "Extracurricular/Co-Curricular Code of Conduct."

### **FIRST VIOLATION:**

A student found to be in violation shall be prohibited from participation in 100% of the interscholastic contests (including playoffs), banquets, and award ceremonies in the current and/or next athletic season, and/or 100% of the scheduled activities in the current co-curricular or extracurricular program in which he or she participates. The next athletic season only applies to the athletic programs in which the student was a member the prior season. A student found to be in violation shall be permitted to participate in practices and scrimmages. The student will be given the opportunity to participate in a drug/alcohol/tobacco assessment. If the student completes the assessment, the penalty will be reduced from 100% to 50% of the scheduled activities.

### **SECOND VIOLATION:**

A student found in violation for the second time will be suspended from participation in athletics and co-curricular and extracurricular activities for one calendar year.

### **THIRD VIOLATION:**

A student found in violation for the third time shall be prohibited from participation in athletics and co-curricular and extracurricular activities at Brunswick High School.

# BRUNSWICK HIGH SCHOOL

## DRUG TESTING POLICY GENERAL AUTHORIZATION FORM

I understand that my performance as a participant in an extracurricular activity and the reputation of my school are dependent, in part, on my conduct as an individual. Participation in extracurricular activities is a privilege, not a right. I hereby agree to accept and abide by the policies, standards, rules and regulations set forth by The Brunswick City Schools Board of Education and the sponsors of the activity in which I participate.

I authorize Brunswick City Schools to conduct random testing, through a urinalysis, during any season (fall, winter, spring) in which I participate in an extracurricular activity to test for drugs, alcohol and nicotine use. I further authorize the release of information concerning the results of such a test to my parents and/or guardians and to the Brunswick High School Principal and/or Athletic Director.

This shall be deemed consent pursuant to the Family Educational Rights and Privacy Act for the release of the above information to the Principal and/or Athletic Director of Brunswick High School.

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Student Signature

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Date

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Parent or Guardian Signature

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Date

List all Extracurricular Activities in which you anticipate participation (see list on reverse side):

## BHS List of Extracurricular Activities to be Randomly Drug Tested

All Athletics

Cheerleading/Dance Team

Thespian/Drama Club/Theatre Performance Participants

Color Guard (excluding those registered in Symphonic/Marching Band)/Pep Band

Student Council

Academic Challenge

Envirothon

LINK Crew/VOFT

Anime Society

National Honor Society

Rachel's Challenge FOR Clubs

World Language Clubs (French, German, Spanish and Latin)

Key Club

Ski Club

Intramurals

Big Brothers/Big Sisters

Diversity Club

HUDDLE

Photography Club/Art Club

Sociology Club

Video Club

Young Folk/Men's Choir

Computer Club

(Extracurricular groups that are not on the list or formed mid-year are subject to the Random Drug/Alcohol/Nicotine Testing Policy)